



FORWARD PLAN

2 June 2025 - 2 June 2026

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN

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FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Gypsy and Traveller Action Plan – Annual Update

Description: Purpose of Report: This report will provide an update on work which has taken place over the past 12 months in support of Gypsy and Traveller communities and will include an updated version of the action plan which will run for the next 12 month period.

The Executive Member will be asked to:

- i. Note the work undertaken since the report to Executive in May 2024
- ii. Approve the action plan for the next 12 months

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing, Planning and Safer Communities, Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director:

Director of Housing and Communities

Contact Details:

Michael Jones, Head of Housing Delivery and Asset Management, Laura Williams, Assistant Director of Customer, Communities and Inclusion

michael.jones@york.gov.uk, laura.williams@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All work undertaken/planned is in collaboration with the York Gypsy and Traveller Working Group and York Travellers Trust.

Consultees:

Background Documents: Gypsy and Traveller Action Plan – Annual Update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Household Support Fund 7

Description: Purpose of Report: The purpose of the report is for the Executive Member to ratify the Household Support Fund 7 Scheme that was approved under officer delegation 25th March 2025.

The Executive Member will be asked to: Comment on the HSF 7 scheme and ratify the officer decision of 25th March 2025.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: David Walker, Head of Customer and Exchequer Services

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: As set out in the officer published decision of 25th March 2025

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Air Quality Annual Status Report 2025

Description: The report details the latest (2024) air quality monitoring results for York and progress on achieving measures in City of York Council's current Air Quality Action Plan (AQAP4) to deliver further improvements in air quality. The Executive Member is asked to note the contents of the report including the improving trend in air pollution in recent years and approve the submission of the Annual Status Report (ASR) to the Department for Environment, Food and Rural Affairs (DEFRA) for formal appraisal, in line with statutory guidance.

This item has been moved from 17/6/25 to 3/6/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice for this item as this report is an urgent request by Executive.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of Transport, Environment and Planning

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Local authorities must submit an Annual Status Report to DEFRA each year. Whilst no consultation outside CYC has been undertaken specifically for the purposes of compiling the ASR, the report will be considered in public at the Executive Member Decision Session, before submission to DEFRA. Various CYC departments were consulted to obtain updates on air quality improvement measures outlined in the report. DEFRA will appraise the ASR following submission and provide feedback to CYC.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/05/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Housing Annual Report

Description: Purpose of Report: This report will provide an overview of the housing landlord service over the previous 12 months and set priorities for the coming year.

The Executive will be asked to: Note recent performance and agree an action plan for delivery in the next year which responds to tenant feedback, stock condition survey results, existing service level performance, and the Regulator of Social Housing Consumer Standards.

This item has been postponed to the 3 June due to an administrative error in the publishing of the agenda for the meeting of 6 May 2025.

Wards Affected: All Wards

Report Writer: Michael Jones **Deadline for Report:** 19/05/25
Lead Member: Executive Member for Housing, Planning and Safer Communities
Lead Director: Director of Housing and Communities
Contact Details: Michael Jones, Head of Housing Delivery and Asset Management

michael.jones@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The annual report will cover a broad number of landlord topics. Consultation has taken place on various aspects of the report. This includes papers covering void performance, repairs policy, and investment plans being considered by Health, Housing and Adult Social Care Scrutiny in recent months.

Consultees:

Background Documents: Housing Annual Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/06/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: The York Business Improvement District - Ballot for 2026-2031

Description: The York Business Improvement District (BID) are approaching the end of their 2nd five year term as York's elected BID. As a result, the council is undertaking the necessary steps in preparation for an election to be held in October 2025 to elect a BID for a third five year term. As the lead authority, City of York Council are a key voter and levy payer and set the minimum service level requirements to inform the elected BID of their service level duties in the city centre.

The Executive will be asked to:

- a) Support the ballot of all businesses in the BID geography
- b) Request that the Leader of the Council casts the Council's ballot votes
- c) Note the content of the proposed BID Business Plan
- d) Approve the Council's minimum Service Level Agreements for the City Centre, discharged through the elected BID
- e) Note the progress achieved by the current York BID as a key City partner in supporting the City Centre economy.

Wards Affected: Fishergate Ward; Guildhall Ward; Micklegate Ward

Report Writer: Claire Foale, Penny Nicholson **Deadline for Report:** 21/05/25

Lead Member: Deputy Leader of the Council and Executive Member for Economy and Culture

Lead Director: Director of City Development

Contact Details: Penny Nicholson, Claire Foale, Interim Director of City Development

penny.nicholson@york.gov.uk, claire.foale@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations:

Process: The BID Team is responsible for building and maintaining robust working relationships with all potential BID members and is required to engage businesses in every aspect of the process.

City Centre businesses and local partners have been consulted during the development phase of the refreshed BID Business

Plan, and will also be made aware of the ballot plans through a concerted renewal campaign.

The Minimum Service Level Agreements have been developed with the input of relevant service leads from the Council.

Consultees:

BID Levy payers, City of York Council (including Legal and Electoral Services), the BID Board members

Consultees:

Background Documents: The York Business Improvement District - Ballot for 2026-2031

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York Learning Accountability Agreement 2025/26

Description: Purpose of Report: As a provider of adult education in receipt of grant funding of over £1m we must write and publish an accountability statement to form part 2 of our funding agreement with the Skills Funding Agency. We have also been advised that to meet financial procedure rules we must also document approval to receive the recurring grant funding that will make up part 1 of the documentation.

The statement is a mandatory part of the legislation linked to our current funding arrangements but must make clear reference to a document, written by West and North Yorkshire Chamber of commerce called the Learning Skills Improvement Plan (LSIP) and the key priorities of the council.

This document is this year's version of a document approved for 2024-25 and our response is largely based upon the strategy for adult learning and skills engagement that we consulted on in July 2022 and just defines targets based on the LSIP and national skills requirements.

The Executive will be asked to: Approve the agreement to form part 2 of our annual funding contract with the Skills Funding Agency.

Wards Affected: All Wards

Report Writer: Paul Cliff **Deadline for Report:** 21/05/25

Lead Member: Deputy Leader of the Council and Executive Member for Economy and Culture

Lead Director: Director of Housing and Communities

Contact Details: Paul Cliff, Joint Strategic Head of Learning

paul.cliff@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The document will have been produced with full internal consultation with colleagues in education, economic development, the wider communities teams, external consultation is based upon work with local further education providers as part

of the LSIP steering board, with colleagues from the combined authority as part of the work to shape the MCA skills strategy and with colleagues at Yorkshire Learning Providers.

Consultees:

Alison Edeson (Skills Manager), Tracy Watts (Skills and Employability Manager York and North Yorkshire Combined Authority)

Consultees:

Background Documents: York Learning Accountability Agreement 2025/26
York Learning Accountability Agreement 2025/26

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 30/06/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 03/06/25

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Review of Parking Charges

Description: Purpose of Report: This report will consider questions around the impact of parking charge changes, implemented following approval of the 2025-26 budget, and suggested mitigations for those impacts. It will also consider anomalies in the implementation of already approved parking charges and suggest amendments to address those anomalies.

The Executive will be asked to: Consider whether any changes to the current charge schedule are needed, and agree the Council's process for dealing with a Traffic Management Act 2004 'Right to Challenge Parking Policies' request, as submitted.

It has not been possible to give 28 clear days notice of the intention to make this Key Decision. The reason why compliance has not been possible in this instance is that in having listened to the concerns of residents and local businesses regarding the impact of the Parking Charges approved at Full Council, the Executive needs to consider and implement a plan to mitigate these concerns as soon as possible. There is also a need to expedite the challenge under the Traffic Management Act 2004, that responds to petitions received and corrects anomalies in parking charges in a timely manner.

Wards Affected: All Wards

Report Writer: Patrick Looker, **Deadline for Report:** 19/05/25
Garry Taylor

Lead Member: Executive Member for Transport

Lead Director: Director of City Development

Contact Details: Garry Taylor, Director of City Development, Patrick Looker, Head of Service Finance and Deputy Chief Finance Officer

garry.taylor@york.gov.uk, patrick.looker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Public consultation on both the Budget and Local Transport Strategy were informed by the extensive evidence base on parking charges as a tool to reduce traffic congestion.

Consultation on the Budget was conducted as part of public engagement around the budget setting process, with parking charges among the issues discussed at public workshops and included within the citywide consultation.

Since the new charges have been implemented, concerns have been raised by a range of communities and therefore Executive has asked for an opportunity to review these prices and conduct further public consultation as part of that review.

Consultees: Internal consultations, informed by indications of concern from affected residents and businesses.

Background Documents: Review of Parking Charges
Reg 10 - Review of Parking Charges
Reg 11 - Review of Parking Charges

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Transport

Meeting Date: 17/06/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Active Travel Crossing Request Evaluation & Prioritisation Methodology

Description: This report presents an updated Active Travel Crossing Request Evaluation and Prioritisation Methodology to replace the one adopted in 2016 by City of York Council to reflect changes in guidance and policy. The methodology will enable requests for active travel crossings to be assessed, prioritised and implemented in line with available budgets. The report also proposes a methodology for prioritising dropped kerb crossing requests independently from other crossing requests. The report finally suggests a method for dealing with the backlog of requests which has built up over the past few years due to reduced budgets and staff resource.

The Executive Member will be asked to adopt the updated evaluation and prioritisation methodology and the new methodology for prioritisation of dropped kerb crossing requests. Approve the suggested method for tackling the backlog of requests built up in the past few years.

This item has been moved from 10/6/25 to 17/6/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning

Contact Details: Andy Vose

andy.vose@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: A report was commissioned in November 2023 to support the work of the Active Travel team in updating the 2016 Pedestrian Crossing Evaluation and Prioritisation Procedure. This included a review of other Local Authority practices. As part of that commission an internal review was undertaken in December 2023 with relevant council departments.

Consultees:

Officer consultation was carried out in December 2023 including: Transport Policy; Highways Access and Development; Road Safety; Traffic Signals; Access and Diversity; and Highway Engineering Design.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/05/25

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Transport

Meeting Date: 17/06/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: City Centre Anti-Terrorism Traffic Regulation Order

Description: Purpose of Report: The report provides an update on the process and consultation of developing a proposed Anti-Terrorism Traffic Regulation Order.

The Executive Member will be asked to: Authorise the Statutory Consultation and advertisement of the Proposal to make an Anti-Terrorism Traffic Regulation Order for the city centre.

This item has been moved from 10/6/25 to 17/6/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Director of Transport, Environment and Planning

Contact Details: Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

If approval is provided to progress to Statutory Consultation, the consultees will be Ward Cllrs, Residents & Businesses of the affected area, Royal Mail and the statutory consultees.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Merger of Safer York Business Partnership with York BID including transfer of Reserves

Description: York has had a Business Crime Partnership since 1997 which since October 2023 has been Safer York Business Partnership. The Business Crime Partnership is an independent organisation accredited under the Association of Business Crime Partnerships and made up of 180 local businesses across the City. It is self funding through its membership subscriptions which give members access to a radio scheme linked to North Yorkshire Police and an electronic information sharing system. It has been difficult to maintain consistent input from the business community to the running and governance of the partnership therefore a decision has been made to merge the partnership into the core business of York BID as part of the support to Purple Flag and the BID's role in leading the strategic priority of 'Keeping the City Centre Safe' on behalf of the Statutory Community Safety Partnership for York, Safer York Partnership.

The funding accrued by the Business Crime Partnership has been held on their behalf within the City of York Council's Community Safety budget as a separate third party fund.

The Executive Member will be asked to approve that support to the Business Crime Partnership will transfer to York BID which will be funded by the partnership. This will include the transfer to York BID of reserve funding currently held on behalf of the Business Crime Partnership by CYC.

This item has been moved from 12/6/25 to 1/7/25 to accommodate changes to the scheduling of Executive Member Decision Sessions for the new Municipal Year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing, Planning and Safer Communities

Lead Director:

Director of Transport, Environment and Planning

Contact Details:

Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The Business Crime Partnership consulted City of York Council due to the links to the Community Safety Partnership and with York BID ahead of making the decision to disband as a standalone body and transfer its functions to the BID.

Consultees:

Head of Community Safety City of York Council
Executive Director, York BID
York BID Board

Consultees:**Background Documents:****Call-In**

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/05/25

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Re-procurement of the Stray Dog Contract

Description: Following pre-tender market testing, in compliance with Contract Procedure Rules and in advance of a formal re-procurement exercise, to seek Executive Member approval for officers to tender and award the 3-year Stray Dog Service contract which will be over £250k in value.

The stray dog service is a statutory service under s149 Environmental Protection Act 1990.

The Executive Member will be asked to approve a contract value of over £250k in advance of a competitive tendering process and officer delegations to make a future award.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Housing and Communities

Contact Details: Tanya Lyon

tanya.lyon@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Decision Session - Combined Executive Member Decision Session

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Use of Acomb Garth for the 24/7 Neighbourhood Mental Health Centre Pilot

Description: The Connecting our City Project is a multi-agency project aimed at improving mental health and wellbeing in York. The Project team are hosted by City of York Council (CYC) and the Project has been largely funded through NHS Community Mental Health Transformation (CMHT) Funding and NHS England pilot funding. CYC currently hold York's allocation of moneys and commission on behalf of the partnership.

Due to the success of the mental health hub developments, additional NHS England funding has been secured for a 24/7 Neighbourhood Mental Health centre pilot.

Significant work has been undertaken over the last 6 months to secure a suitable venue and agree a staffing model and begin recruitment. We anticipate opening the 24/7 Centre in July 2025.

A decision is required on the signing of a Licence to Occupy and a Licence to Alter at Acomb Garth Community Health Centre as a base of the 24/7 Neighbourhood Mental Health Centre.

The Executive Member is asked to approve the option for City of York Council to sign the Licence to Occupy and a Licence to Alter at Acomb Garth as the holder of the funds for the pilot, and that authority be delegated to the Corporate Director of Adult Services and Integration (DASS) in consultation with the Director of Governance and the Chief Finance Officer (and their respective delegated officers) to draft, negotiate, and conclude the proposed Licence to Occupy and a Licence to Alter, and any subsequent modifications to thereafter.

Wards Affected: Acomb Ward; Holgate Ward; Westfield Ward

Report Writer: Kate Helme

Deadline for Report: 19/06/25

Lead Member: Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Corporate Director of Adult Services and Integration

Contact Details: Kate Helme, Strategic Workforce Development Officer, Children's Trust Unit

kate.helme@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process:

The development of the York Community Mental Health Hubs involved an in-depth codesign process with representation from clinicians, social work, local area coordination, voluntary sector, and over 50% lived experience and carers. The core principles that emerged from this process continue to guide the development of the York hub model, including the desire to embed lived experience leadership. Monthly conversation cafes provide ongoing dialogue and involvement as the project develops. The project also has a dedicated Coproduction Champion providing ongoing opportunities for involvement and engagement as well as a System Change Lead who works alongside voluntary sector colleagues to support and improve commissioning practice.

We have conducted a new codesign process for the 24/7 hub within Acomb/Westfield/Holgate to inform the model for the new mental health hub in the West of the City, in particular the overnight element of this offer. The codesign team included representatives from the local community, individuals and carers who have experienced mental ill health, practitioners from health, social care, voluntary sector and the police. These individuals continue to be actively involved in recruitment and building design.

Consultees:

- Individuals with lived experience of mental ill health
- Families and carers
- Local community groups
- Individuals from the neurodivergent community
- Practitioners and managers from health, social care, voluntary sector and police

Consultees:

Background Documents: Use of Acomb Garth for the 24/7 Neighbourhood Mental Health Centre Pilot

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Approval of Property Management Arrangements Follow-Up Report

Description: This report follows up a report to Executive in April 2025 which ratified arrangements with regard to a property in York managed by the Council's letting agency, Yorhome. The report includes further arrangements that require ratifying. The Executive will be asked to approve the ratification of further management agreements entered into prior to 2025 by the Council's letting agency, preparation of revised documentation in respect of the management of the properties along with licences to occupy, and the delegation of authority to the Director of Housing and Communities, in consultation with the Director of Governance, to conclude such documentation. In addition the Executive will consider recommendations which look to securing workable arrangements for decision making in relation to the future operation of the lettings agency.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield

Deadline for Report: 19/06/25

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Housing and Communities

Contact Details: Pauline Stuchfield, Director of Housing and Community Services

pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Not required

Consultees:

Background Documents: Approval of Property Management Arrangements Follow-Up Report
Approval of Property Management Arrangements Follow-Up Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Major Projects (Station Gateway and York Outer Ring Road)

Description: The purpose of this report is to provide the Executive with an update on the design and delivery of the following schemes;

- Station Gateway
- York Outer Ring Road

The report will provide an update on the current progress on each of the schemes including funding status.

The report seeks approval for the next steps for delivery of each of the schemes, as follows;

- York Station Gateway – To complete the approved scheme that is currently delivering on site and agree to an additional funding allocation, made up of reallocated funding from external grant providers.
- York Outer Ring Road – To agree to deliver the scheme in four phases, prioritising available funding to the local plan infrastructure requirements, unlocking key development sites and providing much needed new homes.

The Executive Member will be asked to:

- Approve: The additional funding and procurement of contractors and specialists support to complete the York Station Gateway scheme, which is already on site and the phased approach and the procurement of Contractors and specialist support for the delivery of York Outer Ring Road.
- Delegate relevant provision to make and accept funding bids against the outline programme.

Wards Affected: All Wards

Report Writer: Garry Taylor

Deadline for Report: 19/06/25

Lead Member: Executive Member for Transport, Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion, Deputy Leader of the Council and Executive Member for Economy and Culture

Lead Director: Director of City Development

Contact Details: Garry Taylor, Director of City Development

garry.taylor@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Each of the schemes has been shaped through extensive stakeholder and public engagement on the various masterplans and the individual sub-projects. As part of the planning application each scheme did extensive consultation.

Consultees:

This has been discussed with a wide range of Consultees – including partners on the individual schemes.

Consultees:

Background Documents: Major Projects (Station Gateway and York Outer Ring Road)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Update Outturn

Description: Purpose of Report: To provide members with the outturn position on the capital programme.

Members will be asked to: Note the outturn, recommend to Full Council any changes as appropriate.

This item has been deferred to 1 July 2025 as the outturn figures will not be available in time for the June meeting due to it being so early in the month.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 19/06/25

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Update Outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Equity, Diversity and Inclusion Strategy

Description: Purpose of Report:

- i. In April 2024 a report to Executive presented the results of an externally facilitated assessment against the recently refreshed Equalities Framework for Local Government (EFLG).
- ii. This work fed into a Draft Equity, Diversity and Inclusion (EDI) Strategy. At the Executive meeting of April 2024 Members approved a recommendation to consult on the draft strategy which would inform a final document for adoption, with a linked action plan.
- iii. This report asks for Executive approval for both the final strategy and annual action plan.

The Executive will be asked to approve the following:

- i. The final Equity, Diversity and Inclusion Strategy and associated Annual Action Plan (the 'key deliverables' for Year 1 of the Strategy)
- ii. A progress report being produced every 12 months for the annual public meeting of the Human Rights and Equalities Board.

Reason: To demonstrate City of York Council's core commitment to becoming a more equal, diverse and inclusive council.

This item was originally scheduled for the Executive meeting of 3 June 2025, but has been postponed to 1 July 2025 in order to allow full consideration of comments and suggested changes made at Corporate Services, Climate Change and Scrutiny Management Committee on 12 May 2025.

Wards Affected: All Wards

Report Writer: Laura Williams

Deadline for Report: 17/06/25

Lead Member: Executive Member for Housing, Planning and Safer Communities, Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Housing and Communities

Contact Details: Laura Williams, Assistant Director of Customer, Communities and Inclusion

laura.williams@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations:

Process: Public consultation on the draft plan was undertaken Jan-March 2025 and detail is included in the report.

Consultees:

Background Documents: Refreshed Governance Arrangements for Yorks Human Rights Equalities Board HREB 1752.pdf
Implementing the Social Model of Disability 1007.pdf
Gypsy and Traveller Action Plan 1816.pdf
Consultation on an Equity Diversity and Inclusion Strategy 2024-27 and Next Steps 1747.pdf
Care Experience as a Protected Characteristic.pdf
Anti-Racism Inclusion Strategy and Action Plan 1813.pdf
Equity, Diversity and Inclusion Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 28/07/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance and Performance Outturn

Description: Purpose of Report: To provide members with the year-end position on both finance and performance.

The Executive will be asked to: Note the report.

This item has been deferred to 1 July 2025 as the outturn figures will not be available in time for the June meeting due to it being so early in the month.

Wards Affected: All Wards

Report Writer: Ian Cunningham, Debbie Mitchell
Deadline for Report: 19/06/25

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: Ian Cunningham, Head of Business Intelligence, Debbie Mitchell, Director of Finance (Section 151 Officer)

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 28/07/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Q4 Prudential Indicators and 24/25 Outturn

Description: Purpose of Report: To provide members with an update on the treasury management position and to provide the annual treasury management review of activities and the actual prudential and treasury indicators.

The Executive will be asked to: Note the report and to note the issues and approve any adjustments as required to the prudential indicators or strategy.

This item has been deferred to 1 July 2025 as the outturn figures will not be available in time for the June meeting due to it being so early in the month.

Since the publication of the plan the "Treasury Management 2024/25 Outturn" and "Treasury Management Quarter 4 Prudential Indicators" items have been replaced with the "Treasury Management Q4 Prudential Indicators and 24/25 Outturn".

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 19/06/25

Lead Member: Executive Member for Finance, Performance, Major Projects, Human Rights, Equality and Inclusion

Lead Director: Director of Finance

Contact Details: Debbie Mitchell, Director of Finance (Section 151 Officer)

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury management 2024/25 outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

28/07/25



FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/07/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Strengthening York's Support for Drug and Alcohol Recovery

Description: This report focuses on the next steps needed to strength York's community recovery model, in line with council plan aspirations, and recommends to Executive a number of actions the council can take to further these aims and improve the lives of people affected by addictions in our city.

Wards Affected: All Wards

Report Writer: Peter Roderick

Deadline for Report: 19/06/25

Lead Member: Executive Member for Health, Wellbeing and Adult Social Care

Lead Director: Director of Public Health

Contact Details: Peter Roderick, Director of Public Health

peter.roderick@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Consultation process:
Multiple community recovery events
York Drug and Alcohol Partnership

Consultees:
Stakeholders and people with lived experience of drug and alcohol issues

Consultees:

Background Documents: Strengthening York's Support for Drug and Alcohol Recovery

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 28/07/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/07/25

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parks Capital programme

Description: To consider possible options and criteria for how the £500k park capital improvement fund is to be used. In February Full Council approved a new £500k fund for parks improvements for the period 2025 to 2027. This report will propose a range of options for using the fund and the criteria to be used in selecting possible projects.

The Executive Member will be asked to agree

- the options for how the fund is to be used
- the criteria to be used to select possible projects
- the creation of a temporary project officer post to help deliver the programme of work

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of Transport, Environment and Planning

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: No proposed at this stage

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

30/06/25

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 02/09/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Harewood Whin Green Energy Park – Request to Approve Outline Business Case

Description: Purpose of Report: The report provides a summary of the Outline Business Case to provide renewable energy from the former landfill site at Harewood Whin and to show how City of York Council, wider York Stakeholders and the Region will benefit from this energy produced.

The Executive will be asked to: Approve the content/approach within the Outline Business Case and therefore to approve progression to a Full Business Case. The Full Business Case will prepare the procurement for capital works. We will approach Executive for approval of the Full Business Case in 2026.

Wards Affected: Rural West York Ward

Report Writer: Shaun Gibbons

Deadline for Report: 20/08/25

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Director of City Development

Contact Details: Sarah Butcher

sarah.butcher@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Local stakeholder consultation as part of the planning process. Parish Council regular discussions on project progress.

Consultees:

Councillor Jenny Kent (Executive Member for Environment & Climate Emergency)

Rufforth Parish Council

Local stakeholder including Rufforth Airfield during the planning process.

Internal Climate Change and Natural Capital Programme Board

Consultees:

Background Documents: Harewood Whin Green Energy Park – Request to Approve Outline Business Case

Call-In

If this item is called-in, it will be considered by the

29/09/25

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 02/09/25

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Murton Neighbourhood Plan

Description: The purpose of the report is to consider the results of the Murton Neighbourhood Plan referendum, which takes place on Thursday 10 July 2025. Subject to a favourable result of the referendum, it asks Members to formally 'make' the Neighbourhood Plan and bring it into full legal force as part of the Development Plan for York. This will allow the Neighbourhood Plan to progress in line with the relevant Neighbourhood Planning legislation and Regulations. The Executive will be asked to formally 'make' the Murton Neighbourhood Plan following a successful referendum and bring it into full legal force as part of the Development Plan for York.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer: John Roberts,
Alison Stockdale

Deadline for Report: 20/08/25

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of City Development

Contact Details: Alison Stockdale, Development Management Officer, John Roberts

alison.stockdale@york.gov.uk, john.roberts@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Consultations have taken place at area designation stage, pre-submission stages and submission stage in line with applicable Regulations. A Consultation Statement has been submitted as part of the suite of submission documents by Murton Parish Council outlining the consultation undertaken pre-submission. Post submission consultation has been undertaken by City of York Council.

Consultees:

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Murton.

As part of the referendum process, residents within the neighbourhood plan area (Murton Parish) who were eligible to

vote, were invited to vote were asked the following question in the referendum:

‘Do you want City of York Council to use the Neighbourhood Plan for Murton to help it decide planning applications in the neighbourhood area?’

Consultees:

Background Documents: Murton Neighbourhood Plan

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 30/06/25